



STAFF SENATE

Meeting Minutes

Tuesday, December 13, 2022

2 p.m. via WebEx/Student Center 231

Attendees:

Adriana H. Rodriguez	Denise Luna	Maria Salazar
Alejandra Saucedo	Denisse Garza	Marissa Arce
Aleen Gutierrez	Elaine Almanza-Ortega	Martha Medina
Alice Arce	Elena M. Martinez	Mary Foster
Amber Martinez	Elizabeth Martinez	Marycarmen Salinas
Amy Rodriguez	Elizabeth Rodriguez	Melissa J. Dominguez
Ana Clamont	Enrique Botello	Michelle Espinoza
Ana Gonzalez	Erika Cantu	Michelle Flores
Ana M. Gonzalez	Eva Sanchez	Monica Molina
Ana Vargas	Federico Juarez, IV	Monica Palacios Robledo
Angie Sifuentes	Franz Gordillo	Nancy Ramos
Anna Garza	Georgina Zamudio	Norma Rodriguez
Araceli Sandoval	Gladys Perez	Paola Ortega
Armandina Ramos	Gloria Villagran	Patsy Lopez
Arturo San Martin Jr	Grezia Barrera	Perla Echeverria
Ashley Carey	Heather Benavides	Rene Salinas
Azeneth Vazquez	Ivana Zamora	Ricardo Ramirez
Blanca Ramos	Jessica Tamez	Rocio Garcia
Brittany Cedillo	Jose Cardenas Jr.	Rosa Aguilar
Carlos Bella	Josefina Molina	Rosa Luna
Celina Calderon	Joshua Gonzalez	Ruben Mendez
Cesar Caballero	Juana Villagran	San Juanita Vela
Cesar Gallegos	Karla Leal	Shama Ali
Christa L. Elizondo	Kathy Casares	Sonia Dominguez
Claudia Beltran	Krista Quintanilla	Sonia Vela
Claudia Martinez	Kristina Valenciano	Stephanie Hernandez
Cristina Calderon	Leonela Preciado	Susan Foster
Cristina Flores-Westerman	Lorissa Cortez	Tano Trevino
Cynthia Martinez	Madison Guerra	Taryn Shehab
Daniel Berndt	Maria Arce	Vanessa Almaraz
Daniel O. Salazar	Maria Blasco	Vanessa Martinez
Daniela M. Ortiz	Maria De La Garza	Victor Diaz
Daniela Maldonado	Maria Mancha	Virginia Lopez

Executive Board: Enrique Botello, Kristina Valenciano, Vanessa Almaraz, Patsy Lopez, Jessica Tamez, Daniel Berndt, Cihtlalli G. Perez

I. **Welcome:** Staff Senate President Enrique Botello calls meeting to order at 2:01 p.m.

II. **Review of November 2022 Meeting Minutes**

Ana Vargas sent an email with changes to be made to minutes.

Approvals:

- 1st Motion – Jessica Tamez
- 2nd Motion – Patsy Lopez

III. **Treasurer's Report:** \$5,446.33

IV. **Speaker/Presentation**

• **Texas A&M AgriLife – Ms. Angie Sifuentes**

- “Cook once, eat twice.”
- Presented holiday meal prep demonstration with holiday inspired Hawaiian-Inspired Chicken Bowl & Chicken stir fry.
- See website for additional tips: <https://webb.agrilife.org/> .

• **W-2 Information – Ms. Denisse Garza, Assoc. Director (TAMU)**

- Reviewed Workday with a reminder to confirm all information is correct & up to date ahead of tax season.
- Confirm information and full phone number is listed. Your work email should also be listed on your work information, not a personal email (Gmail, MSN, etc.).
**Ashley Carey, from HR, added that employees should not change their “home” address to their work address. All benefits information must go to your home, not campus.
- Automatic option for W-2 is electronic. Staff are asked to opt for the electronic copy to save the University on postage and printing costs. It also helps with additional security of keeping your sensitive data out of the mail. If opting out of paper option, you get your W-2 two weeks before, by January 16th.

For additional questions, you can contact the Denisse at Ext. 2369 and email budgetandpayroll@tamiu.edu.

V. **Staff Senate News**

• **2022 Holiday Gala**

- Received feedback from Dr. Kilburn - liked the band but mentioned the dance floor is too small.
- Thank you to the volunteers for the help, and to those that donated prizes; Dr. Arenaz, Rosanne Palacios, Dr. Mitchell, Dr. Torregosa, Dr. Hong, Dr. O'Meara, Dr. Sears, Steve Harmon, Denisse Garza, Enrique Botello, Ana Vargas, and Vanessa Almaraz. Thanks to Aleen for arch in the entranceway.

- The photo booth was a hit.
- SCCE bought a 360° photo booth. This will be available to rent for events.
- **Events Expo**
 - Wednesday, January 11th for Internal events and Thursday, January 12th. Both Photo booths will be on display, along with rates, should you be interested in renting the photo booths.
- **Employee Waivers**
 - [Employee Registration Fees Waiver](#) and Educational Release. Informed attendees of the option to request for waiver and release. Links were posted on the chat for accessibility.
 - [Educational Release time](#) does have to be approved by your supervisor.

VI. TAMIU News

- **HealthyU Christmas**
 - Holiday Painting on Wed., Dec. 21st at the STC Ballroom. Snacks and Drinks provided. Kid friendly.
 - AgriLife event in Spring 2023.
 - Catapult visit Tuesday, Feb. 14th and Wednesday, Feb. 15th, 2023
- **Continuing Education**
 - [Silk Screen Print Workshop with Jesse Shaw.](#)
- **COVID Tests**
 - Invitation for every employee to stop by COVID test sites to pick up two COVID tests and sanitizer bottle at both locations.
- **Important Dates**
 - City of Laredo Mayoral Run-Off Election Voting – Sat., Dec. 17, 2022 @WHTC Lobby
 - Holiday Break – Friday, December 23 – Friday, December 30, 2022
 - Wintermester – First class day, Monday, January 2, 2023
 - Spring 2023 Semester – Tuesday, January 17, 2023

VII. Open Floor

- Vanessa Martinez asked if employees could take tests, even if they have already taken tests before. It was confirmed that they could.
- Denisse Garza mentioned timesheets are due no later than Friday, December 16, 2022.
- Daniel Berndt informed of final [EHS Workshop](#) of semester on Thu., Dec. 15, 2022.
- Heather Benavides asked if timesheets would be early before the break. Juana Villagran confirmed they were.

VIII. Door Prize Winners:

- Celina Calderon
- Maria de la Garza
- Juana Villagran

IX. Motion to adjourn

Meeting adjourned at 3:05 p.m.

- 1st motion – Jessica Tamez
- 2nd motion – Daniel Berndt

Next Meeting: January 10, 2023