

## Faculty Senate Meeting

1 Mar 2013

12:00 noon - 2:30 p.m.

WHTC 125

- I. Call to Order by Vice President Ramirez at 12:08 p.m.
- II. Roll Call, **Present:** Dr. A. Ramirez, Dr. F. Rhodes, Dr. M. Bennett, Dr. G. Clarke, Ms. V. Garcia, Dr. H. Mandal, Dr. M. Moran, Dr. J. Norris, Dr. L. Prieto, Dr. C. San Miguel, Dr. M. Vargas

- III. Our guest Dr. Sears (Dean of the A. R. Sanchez School of Business) was given the floor:

Dr. Sears presented the Senate with two documents for review and approval; the ARSSB Merit Policy and the ARSSB Tenure and Promotion Policy. These documents raise the level of expectations for both tenure and promotion and supply an explicit number and level of publications that are required for Faculty to advance within the School of Business. Both documents were already approved by the Provost and by a majority of the Business Faculty during their November 30th College Meeting. Also, the Senate Assessment Committee along with President Townsend met with the Dean and other members of the School of Business on January 25th and were given a thorough briefing on both documents. After discussion, a motion was made and seconded that the Senate accept these documents “as is” and was **voted on with unanimous approval.**

- IV. The minutes of the February Faculty Senate meeting were approved.

- V. Committee Reports:

Academic Affairs Oversight Committee - did not meet.

Assessment Committee - We are continuing to review Phase 1 of the AEIRs reports once the individual departmental reports have been entered into the new WEAVE Assessment tool.

Budget & Finance Committee - did not meet.

Committee on Committees - did not meet.

Faculty Morale and Welfare Committee - It was announced that it is time to send out the annual Faculty Survey. This can be now be done electronically. The Committee was asked to send the electronic document to Dr. Rhodes so that it can be placed on the web.

Handbook Revision Committee - Mr. Maxstadt will present the committee report at the next Senate Meeting.

University Ethics Committee - did not meet.

## VI. Old Business

- Results and discussion from last year's Faculty Questionnaire:

### **Faculty Senate Questionnaire Spring 2012**

1. Connect faculty with administration - **doing the best that we can. We are already sending out notes of the monthly Executive Meeting to the Faculty and continue to engage the Faculty.**
2. Bring back Teaching / Research Track - **can only suggest this at the College level and discuss it with the Provost at the next Senate meeting.**
11. How to handle faculty being harassed by students via email / phone (not addressed in handbook) - **forward to Student Government Association and use the web form in ReportIt when appropriate. It was also suggested that we bring this issue up with our new Compliance Officer to have her inform the Faculty about current laws and rules regarding electronic harassment.**
13. Closer oversight of official and unofficial committees - **the Committee on Committee's is doing their job. The Senate has the right to request the minutes from any standing committee.**
17. Low faculty morale - **The suggestion was made that we include a question on the Faculty Survey asking "What would you suggest we do to increase Faculty morale?"**
23. Mentoring (mentioned 5 times) - **It was agreed that we should have some tangible evidence of faculty mentoring. It was also suggested that the Senate check on the current state and the timeline for the Prof Center and then revisit this issue once we know whether or not the Prof Center will reach some form of stability.**
30. Promote / support faculty related activities to increase connection with each other and university - **doing the best that we can.**
37. Clear departmentally defined contract terms for non-tenure faculty - **doing the best that we can.**
41. Improve transparency in faculty evaluation and PTR process - **a note to remind the Provost that Faculty should be allowed to see and comment on the evaluations from their respective Chairs before the evaluations move up the ladder.**
42. Senate should develop a FAQ page and a form that people can fill in to ask about situations that may have already been arbitrated on campus. - **A suggestion was made that the highlights of each Senate meeting be posted separately on our web site for all to see what was discussed and voted on.**

## VII. New Business

- Faculty Evaluation of Administrators - It was decided that we would evaluate the Administration this year, but it was also suggested that we give a copy of the evaluation forms as a “heads up” to the Administrators prior to disseminating them to the Faculty.

- It was announced that a general email will be sent to All Faculty to start thinking about who would be on next year’s Senate and a second note would be sent to Senate members to start thinking about a slate of officers for next year’s Faculty Senate to be discussed in the April Senate Meeting.

- Faculty reaction to the outsourcing of the Physical Plant - The Senate could look into this, but it is something that has already been done and so we are not sure, as a Group, what we can do about it now.

- It was announced by Dr. Vargas that one of the Program Reviewers who was approved by the Senate, and who was paid by the University to review the College of Education, has yet to submit their results. It was suggested that this be brought to the Provost and to the Dean of Education as a possible breach of contract.

VII. The meeting was adjourned at 1:38 p.m.