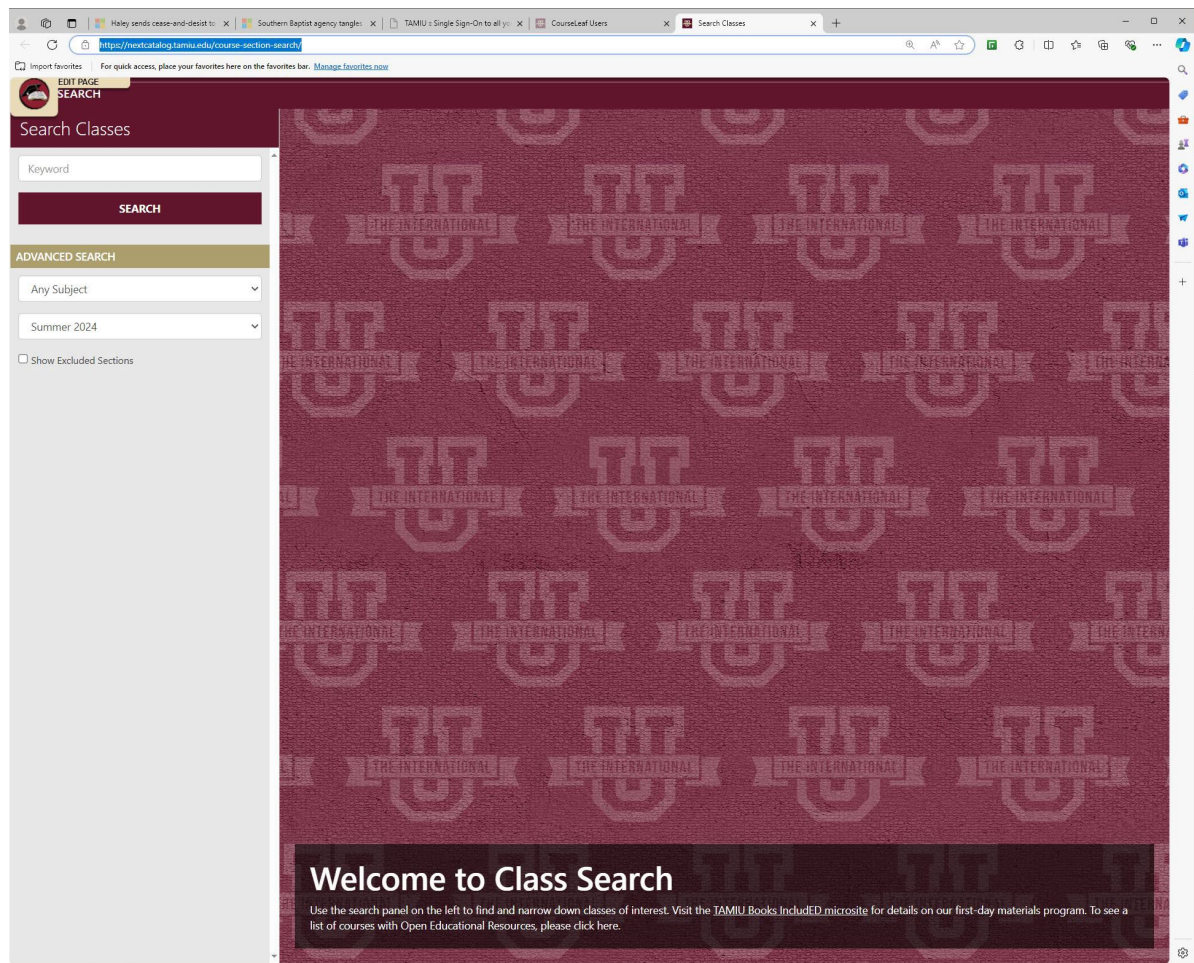


How to Create a Syllabus in SYL

July 24, 2024

1. Go to the SYL website:

<https://nextcatalog.tamtu.edu/course-section-search/>



2. Select the correct term (Fall, Spring, or Summer) and either choose the subject or put your name in the keyword box. Your list of classes will pop up in the search results.

3. Select the class associated with your name.

The screenshot shows a web browser window displaying the search results for the course CRJU 4325. The search criteria used are 'maddan' and 'Fall 2024'. The results show one course, CRJU 4325 Statistics in Criminal Justice, Section 102, CRN 14484, taught by S. Maddan. The course description, meeting info, and syllabus are visible. A table of all sections is also shown, with the first section (CRN 14484, Section # 102) highlighted. The 'CREATE SYLLABUS' button is visible below the table.

Search Classes

Search Results

CRJU 4325 Statistics in Criminal Justice

Section 102, CRN 14484

Description

This course is designed to provide students with an introduction to basic concepts and techniques necessary for a preliminary and proficient understanding of criminal justice research. Emphasis will be placed on analyzing and interpreting research findings using a standard statistical software package that includes descriptive statistics, inferential statistics, and bivariate analysis. Prerequisite: CRJU 3301 or equivalent, with a grade of "C" or better, MATH 1314, and consent of COAS Advisor

Social Sciences Department, College of Arts & Sciences

Instructors

Sean Maddan

Meeting Info

TR 1:15pm-2:35pm

Syllabus

CREATE SYLLABUS COPY NEW SYLLABUS FROM...

All Sections

CRN	Section #	Type	Meets	Instructor
14484	102	LEC	TR 1:15-2:35p	S. Maddan
14110	180	LEC	Does Not Meet Face-to-Face	D. Campbell
14963	181	LEC	Does Not Meet Face-to-Face	D. Campbell

VIEW CALENDAR

4. Click on the Create Syllabus button. If you have already started a SYL, a continue button will appear instead of the Create Syllabus button.

5. Your SYL template will then be generated with your information (note: this class was transferred to an adjunct faculty member and the modality changed to online. This is why a different faculty member is associated with the class):

The screenshot shows a web browser window displaying the course page for CRJ 4325 182: Statistics in Criminal Justice at Texas A&M International University. The page layout includes a header with the university logo, a main title, and several content blocks. On the left, there is a 'Status' section with 'New' and 'Last Edited: 07/24/24 by SYL initialization', and buttons for 'EDIT PAGE', 'OWNERS / WORKFLOW', and 'PUBLISH PAGE'. Below that is a 'History' section with a 'SHOW DIFFERENCES' button. The main content area features 'CRJ 4325 - Statistics in Criminal Justice' and 'Fall 2024 Syllabus, Section 102, CRN 14484'. It includes sections for 'Instructor Information' (Donald Campbell, Email: campbellidg@aol.com), 'Times and Location' (TR 1:15pm-2:35pm), 'Course Description' (This course is designed to provide students with an introduction to basic concepts and techniques necessary for a preliminary and proficient understanding of criminal justice research...), and 'Additional Course Information'. A 'EVERYONE PDF' button is located at the bottom right of the course description section.

6. Most of the information is locked as it is pulled directly from Banner and policy is generated by the Provost. You must address any area denoted by a pencil in a box icon:

12, CRN 14484

n



7. Proceed to fill in the required information for:

- Instructor information
- Additional course information (if desired)*
- Program learning outcomes (if applicable)*
- Student learning outcomes
- Textbooks
- Grading criteria
- Other course materials (if desired)*
- Grading criteria
- Open boilerplate (if desired)*
- Schedule of topic/Assignments

*Anything with an asterisk is not required. To add these fields to your syllabus, click on the eye with icon button next to the name of the section. Section names cannot be changed.

8. Across all fields you edit, do not forget to delete the instructions before finalizing.

9. If you are teaching an online section, the schedule section is limited to weekly input only. Specific dates can be added in listed items under the due section.

10. Once you have completed adding your information, download a copy of the syllabus using the Everyone PDF:

Other Course Materials

Grading Criteria

Open Boilerplate

Schedule of Topics and Assignments

Distance Education Courses

EVERYONE PDF

with an introduction
for a preliminary
ice research.

11. The pdf version of your syllabus can then be added to your BlackBoard site and/or provided to your administrative associate if necessary.
12. Once you have downloaded a copy for yourself, hit the Publish Page button. This completes the process from your end.
13. Should you have any issues, please contact Sean Maddan (sean.maddan@tamiu.edu).