

HOW TO SUBMIT SERVICE

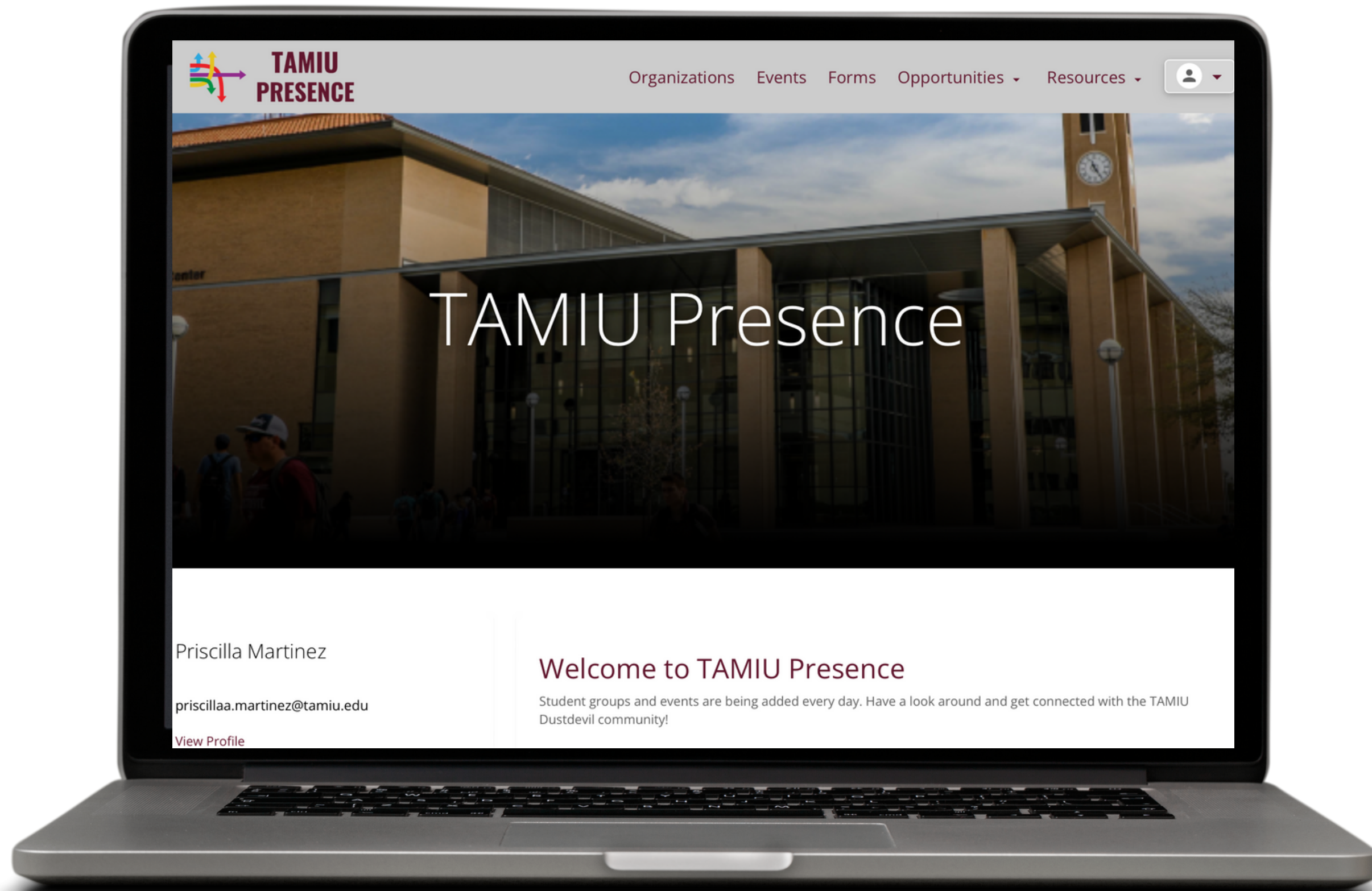
HOURS ON TAMIU

PRESENCE

INDIVIDUAL

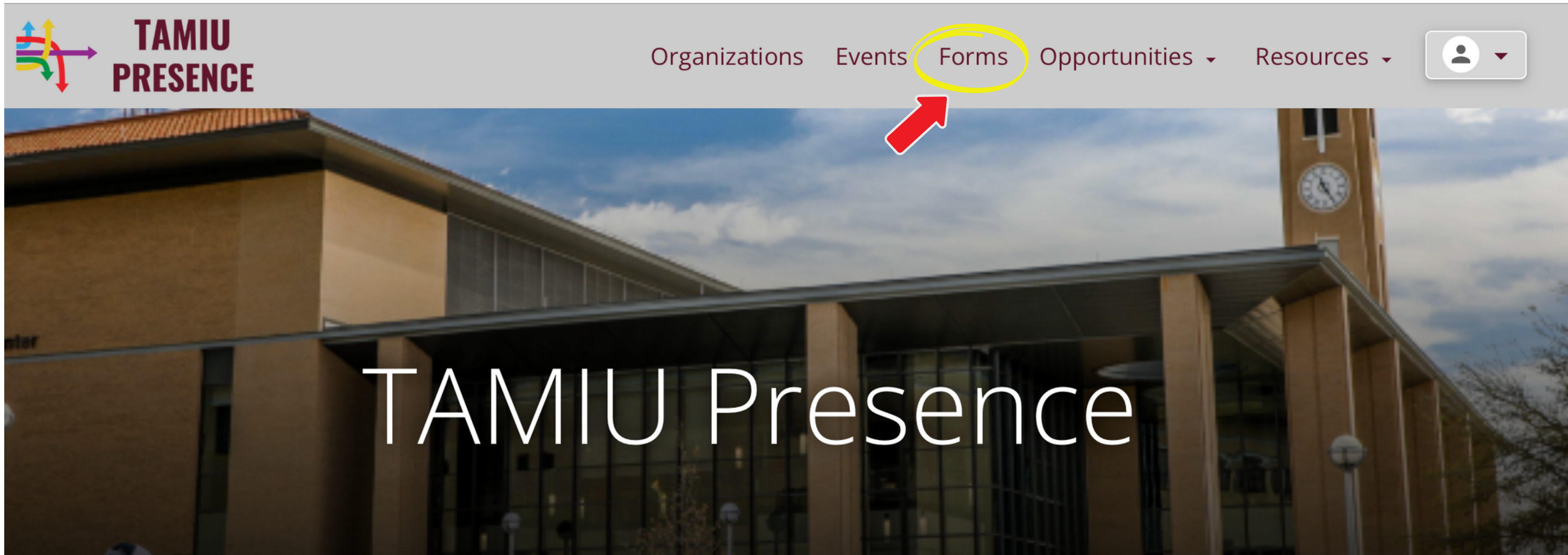


TAMIU PRESENCE



Visit the [TAMU Presence](#) website. Log on to your account.

Submitting Service Hours on TAMIU PRESENCE



Click on “Forms”.

Submitting Service Hours on TAMIU PRESENCE

The screenshot shows the TAMIU PRESENCE website interface. At the top left is the logo with the text 'TAMIU PRESENCE'. To the right are navigation links: 'Organizations', 'Events', 'Forms', 'Opportunities', and 'Resources'. A user profile icon is in the top right corner. Below the navigation is a large banner image of a building with the word 'Forms' overlaid in white text. Underneath the banner is a search bar labeled 'Search Forms'. Below the search bar is a table with two columns: 'Title' and 'Description'. The first row in the table has 'Apply For Opportunity' in the 'Title' column, which is circled in yellow. A red arrow points to this link. The second row has 'Leadership Lab After Hours' in the 'Title' column and 'Request keyless access to the Leadership Lab (STC 229) for up to 15 members of your organization.' in the 'Description' column.

| Title | Description |
|---------------------------------------|---|
| Apply For Opportunity | |
| Leadership Lab After Hours | Request keyless access to the Leadership Lab (STC 229) for up to 15 members of your organization. |

Click on “Apply for Opportunity”.

Submitting Service Hours on TAMIU PRESENCE



TAMIU
PRESENCE

Organizations

Events

Forms

Opportunities ▾

Resources ▾



Apply For Opportunity

Opportunity *

Opportunity Type *

Experience

Service Hours



Reference Name:

Dusty Email

Upload Proof of Participation

Reference email:

Upload File





Click on “Service Hours”.


Submitting Service Hours on TAMIU PRESENCE

Apply For Opportunity [SUBMIT FOR APPROVAL ▾](#)

Opportunity *

Opportunity Type *
Service Hours Service Hours *  

Which program would you like to report your community service hours for?

- Honors/Scholarship Program
- Student Organization
- Individual Service Hours 
- TAMIU in the Community (Faculty/Staff)

Click on “Individual Service Hours”.

Submitting Service Hours on TAMIU PRESENCE

Date of Service Event

06/17/2023

Name of Service Event

Volunteer



Name of Agency

Laredo Animal Protective Society

Name of Verification Contact Name

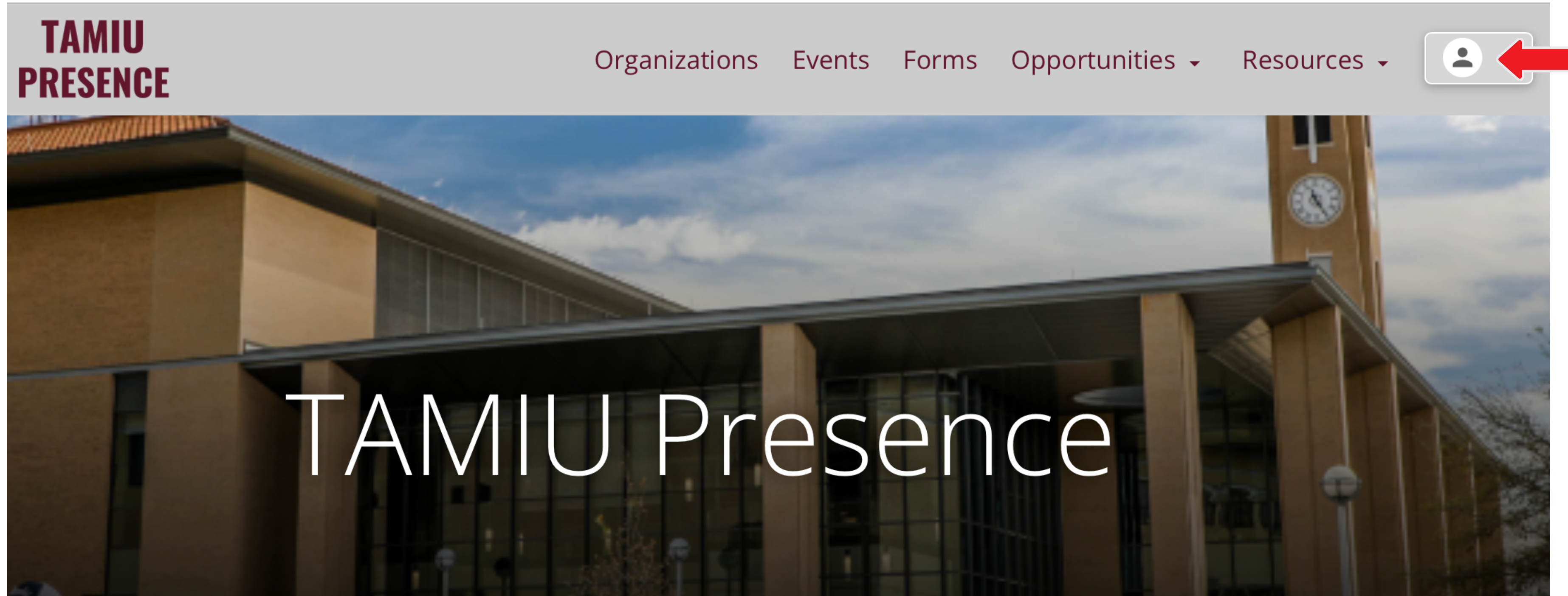
Sandra Martinez

Verification Contact Number

956-123-4567

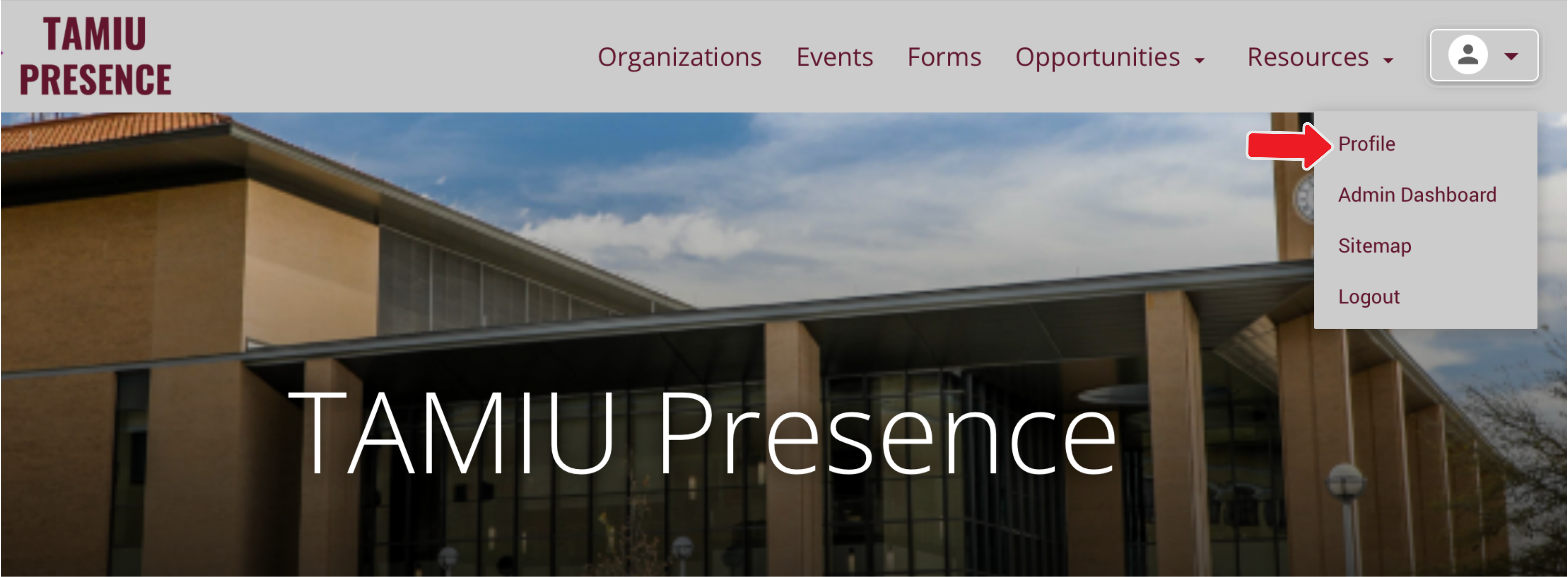
Fill out the all details of the service event you attended.

Checking Status of Individual Service Hours on TAMIU PRESENCE



Click on the **circle icon** on the top right corner.

Checking Status of Service Hours on TAMIU PRESENCE



Click on **“Profile”**.

Checking Total of Service Hours on TAMIU PRESENCE

TAMIU PRESENCE Organizations Events Forms Opportunities Resources

Priscilla Martinez

PROFILE EXPERIENCES RESPONSES SHARE

Membership

- TAMIU in the Community Advisor
- SGA L.O.V.E. Committee Advisor
- Office of Student Conduct and Community Engagement Advisor

Service Hours

0 Service Hours

Timeline

APPLY FOR OPPORTUNITY

Search Timeline DATES TYPE

- ★ Advisor - TAMIU in the Community Membership 09/12/2023 at 1:21PM
- ★ Member - TAMIU in the Community Membership 09/12/2023 at 1:18PM
- ★ Member - University Honors & Undergraduate Research Program Membership 09/06/2023 at 9:16AM

View your current status of Service Hours.

CONNECT WITH US!

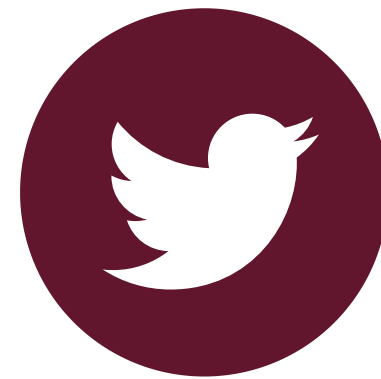
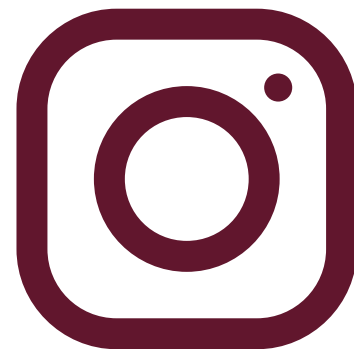
OFFICE OF STUDENT CONDUCT AND COMMUNITY ENGAGEMENT



956.326.2265



scce@tamiau.edu



@txamiuscce