



UNIVERSITY RESEARCH COUNCIL MEETING MINUTES
November 10, 2017

| Members (quorum is 8) | Attended | | Arrival/Departure Time |
|-----------------------|---|--|------------------------|
| Jennifer Coronado | <input type="checkbox"/> yes | <input checked="" type="checkbox"/> no | |
| Roberto Heredia | <input type="checkbox"/> yes | <input checked="" type="checkbox"/> no | |
| Tonya Huber | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Michael Kidd | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| John Kilburn (Chair) | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Jose Carlos Lozano | <input type="checkbox"/> yes | <input checked="" type="checkbox"/> no | |
| Neal McReynolds | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Qingwen Ni | <input type="checkbox"/> yes | <input checked="" type="checkbox"/> no | |
| Jason Norris | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Abhijit Patwardhan | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Kenneth Tobin | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Marivic Torregosa | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |
| Rogelio Hinojosa | <input checked="" type="checkbox"/> yes | <input type="checkbox"/> no | |

Staff and Visitors: Celeste Kidd, Zoila Franco-Hinojosa

Number Present: 9 Meeting convened at: 9:33 Adjourned at: 11:27

1. Call to order
2. Approve minutes from 10/13/2017

Motion: URC member made motion to accept as written, seconded by another URC member
Present: 9 For: 9 Against: 0 Abstain: 0

OLD BUSINESS - NONE

NEW BUSINESS – NSF Major Research Instrumentation internal competition – deadline 11/15/17

3. URDA, URG, UCPG Awards

- a. URDA items for discussion
 - Cho – PI signed on 10/3, was out on 2nd with stomach flu
 - Haynes – have final report from last year’s URG;
previous extensions - 2013-15 URDA, spending funds
 - Wang - have final report from last year’s URG
 - San Miguel – no final reports submitted for 2008-09 URG and 2013-14 URG

Motion: URC member made motion to not fund any URDA grants in this competition, seconded by another URC member
Present: 9 For: 9 Against: 0 Abstain: 0

b. URG items for discussion

- Hasan – has two applications in competition
no attachment for external grant abstract/reviews
previous extensions - 2016-17 URG external grant requirement and final report
- Haynes – have final report from last year’s URG;
previous extensions - 2013-15 URDA, spending funds
- Wang, Houston, Jorgensen, Ni, Schmidl – have final reports from last year’s URG
- Mandal – did not submit external grant requirement for 2008-09 URG and 2010-11 URG
no final reports submitted for 2009-10 URG and 2010-11 URG; 2011-12 URG revoked
- Mendez – have final report from last year’s URG
previous extensions - 2013-14 URG, spending funds
- Norris – previous extensions – 2015-16 URG, external grant requirement
- Park – have progress report from last year’s URG
previous extensions – 2016-17 external grant requirement, spending funds & final report
did not submit external grant requirement for 2011-12 URG;
no final reports submitted for 2008-09 URG and 2011-12 URG
- San Miguel – no final reports submitted for 2008-09 URG and 2013-14 URG
previous extensions - 2010-11 URG, apply grant; 2011-12 URG, apply grant;
2013-14 URG, spend funds
- Ynalvez – no final report for 2008-09 URG

Motion: URC member made following motion, seconded by another URC member

Full fund applications with scores of 87.5 and up (minus conference travel)
Partially fund at 50%, applications with 85.3 – 83.7 (minus conference travel)
Only fund 1 of Hasan’s applications – ask him to select which project he will do
Not fund: Ni, Norris, Ju Oak Kim, Mandal, Wang, Haghshenas, Pennington, Cho, Park

Present: 9 For: 9 Against: 0 Abstain: 0

4. Revisions to next fall’s internal grant applications - Restrictions on eligibility

a. Limit URG applications to only 1 per applicant

Motion: URC member made motion to limit URG applicants to only 1 application in a competition, and it was seconded by another URC member

Present: 9 For: 9 Against: 0 Abstain: 0

- b. Administrators, full professors or multi-year awardees – lower priority, negative point scale? No
- c. Faculty on development leave – eligible? Yes
- d. UTG 1 trip only and/or reduce amount? Or no data collection, only for conference support?

Motion: URC member made motion to reduce conference travel applications to maximum of \$1000. Travel for data collection maximum remains at \$2000. 10% less per year rule still applies to both types of UTG applications. Motion seconded by another URC member.

Present: 9 For: 9 Against: 0 Abstain: 0

- e. Expand conference travel restriction to URG, URDA, UCPG

Motion: URC member made motion to reduce conference travel in URDA, URG, UCPG applications to maximum of \$1000. Travel for data collection maximum can still be higher but must be well justified. Motion seconded by another URC member.

Present: 9 For: 9 Against: 0 Abstain: 0

- f. Discussion on issues needing to be clarified on next year’s applications:
 Celeste Kidd to add language to strengthen/clarify the following items and send revised applications out to URC for feedback & vote: 1) timeline, 2) external grant, 3) URDA needs to have significantly larger scope of work to justify why need more funds and/or increased award period, 4) Rubric – review and adjust 4 required trainings

FUTURE BUSINESS

- 5. For future discussion on application revisions
 - a. Start application restrictions – can only be awarded 3 out of 5 years?
 - b. URG/UCPG – require progress report if have extension?
- 6. Distribution of Research Development Fund Reviews