



## UNIVERSITY RESEARCH COUNCIL MEETING MINUTES

November 14, 2019

Members (quorum is 8)	Attended	
	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Jennifer Coronado	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
John Dean	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Roberto Heredia	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Yu-Mei Huang	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Tonya Huber	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Michael Kidd	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
John Kilburn (URC Chair)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Runchang Lin	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Lola Norris	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Abhijit Patwardhan	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Miguel Saucedo	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Kenneth Tobin	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Marivic Torregosa	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no
Rogelio Hinojosa	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no

Staff and Visitors: Celeste Kidd, Zoila Franco-Hinojosa

Number Present: 8 Meeting convened at: 9:00 Adjourned at: 10:02

1. Call to order
2. Approve minutes from 11/16/2018 – due to time constraints on this meeting, this was done via evote

**Motion:**

Present: 10 For: 10 Against: 0 Abstain: 4

Approve minutes from 10/10/2019 – due to time constraints on this meeting, this was done via evote

**Motion:**

Present: 10 For: 10 Against: 0 Abstain: 4

**OLD BUSINESS –**

3. **Dr. Won Kim** – UTG – not collecting data, no IRB required
4. **Dr. Rubel** – UTG – informed about AirBNB, he has talked with Dr. Kilburn and Laura Medina about acceptable options and will revise his budget.
5. **UTG rediscussion item**
  - **Dr. Filiz Shine** – UTG – provided clarification on purpose of travel, fund for \$1000

## NEW BUSINESS

### COMPLIANCE UPDATES

6. **IRB** – Jennifer Coronado – no new updates
7. **IACUC** – Roberto. Heredia - December IACUC meeting is scheduled for 12/5/2019.
8. **IBC** – Michael Kidd – IBC met on 10/28/2019 about Dr. Mendez’s protocol, going through review & approval process now.
9. **EH & S** – Celeste Kidd checked with Adrian Dominguez, Director of EH&S, who confirmed there were no EH&S or lab safety compliance issues needing discussion at this meeting.
10. **MISCELLANEOUS COMPLIANCE UPDATES (EXPORT CONTROLS, CONFLICT OF INTEREST, RESPONSIBLE CONDUCT OF RESEARCH, AND GENERAL DATA PROTECTION REGULATION)** – John Kilburn - no new updates

### INTERNAL GRANTS

#### 11. Review of URDA, URG and UCPG applications

##### **Previous Grant Management Issues**

##### *a. No external grant/no final reports*

Addo-Mensah - 2014-16 URDA + 1 year no-cost extension - only submitted 1 of the 3 required grants; no final report

Park - no final report - 2008-09 URG; 2011-12 URG; no external grant - 2011-12 URG

##### *b. Extensions on previous grants (either to apply for external grant or to spend funds)*

Addo-Mensah - 2014-16 URDA - 1 year no-cost extension for spending funds and submitting grants – delays in getting plant samples

Blackburn – 2018-19 URG until 9/30/19 – research assistant hiring delays

Kim – 2016-17 URG funds – conference presentation to disseminate results

Mendez – 2013-14 URG until 12/15/14 – sample delay for sequencing

Nickerson (Co-PI on Park application) - 2018-19 URG until 10/15/2019 - final purchasing transaction

Park - Extension to submit grant - 2016-17 URG until 10/31

**Motion:** URC member moved to fund only the top two URDAs scored above 90 (Updegrove and Dmello). Seconded by another URC member.

Present: 10                      For: 10                      Against: 0                      Abstain: 0

Updegrove and Dmello URG applications removed from consideration

## Fall 2019 Application Issues

- a. Addo Mensah - URG application
  - electronic version of budget justification was blank, hard copy had justification
  - put “none” for Differences From Previously Funded Internal Grants – has had 2 previous URDA internal grant awards
- b. Addo Mensah - URDA application
  - Checked “not applicable” for Differences From Previously Funded Internal Grants – has had 2 previous URDA internal grant awards
- c. Hussain – URG application
  - *summer pay* – requested \$6000, maximum allowed is \$5000
- d. UCPG - Lloyd/Gorbunova and Boseman applications
- e. IRB/IBC/Lab safety – **Approval not needed at the time of application** – however no funds will be released without investigator obtaining necessary approval from the applicable compliance committee

*Human Subjects (IRB)* – Blackburn, Kim/Viloria, Park/Nickerson, Sanchez/Kazen/Villarreal, Singh, Updegrove

*Biosafety (IBC)* – Addo-Mensah, Mendez, Park/Nickerson

*Lab safety?* – Enab

**Motion:** URC member moved to fully fund applicants with scores 85.5-100 (Hadley-Hilburn, Kim, Lloyd, Boseman, Blackburn, Mendez). Seconded by another URC member.

Present: 9                      For: 8                      Against: 0                      Abstain: 1

**Motion:** URC member moved to partially fund at 75%, the applicants with scores between 80.7-83.7 (Enab, Vergaray, Hussain, Sanchez, Shi), and not fund applicants with scores below 80 (Park, Al Lail). Seconded by another URC member.

Present: 9                      For: 9                      Against: 0                      Abstain: 0

## FUTURE BUSINESS

12. Next meeting date – Spring 2020
13. Revisions to internal grant applications
  - a. Fund one trip
  - b. Cap applications at 3 in 5 years for UTGs
  - c. UCPG - raise \$10,000; composer comparison, add guidance on selection/pricing
14. Keep compliance training as is: RCR + IACUC or IRB; or remove RCR requirement if PI has current IRB, IACUC and/or IBC training
15. Graduate student office - reclaim