



UNIVERSITY RESEARCH COUNCIL MEETING MINUTES  
October 12, 2018

Members (quorum is 7)	Attended		Arrival/Departure Time
Bernat, Frances	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Jennifer Coronado	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Ruth Grams	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Roberto Heredia	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Tonya Huber	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Yu-Mei Huang	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Michael Kidd	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
John Kilburn (Chair)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Runchang Lin	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Abhijit Patwardhan	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Kenneth Tobin	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Marivic Torregosa	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Rogelio Hinojosa	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	

Staff and Visitors: Celeste Kidd, Zoila Franco-Hinojosa,

Number Present: 10 Meeting convened at: 10:00 Adjourned at: 11:25

1. Call to order
2. Approve minutes from 11/10/2017

<b>Motion:</b> URC member made motion to accept as written, seconded by another URC member			
Present: 10	For: 10	Against: 0	Abstain: 0

**OLD BUSINESS - NONE**

**NEW BUSINESS**

3. Changes in human subjects regulations – Dr. Coronado gave a quick briefing about the upcoming regulation changes going into effect 1/21/2019, which consist of changes in exempt categories, continuing review forms will no longer be required for many protocols, and a new Wufoo online submission system being put in place and IRB members will be coming to department meetings in the next 6-8 weeks to brief faculty on changes.
4. **URDA, URG, UCPG**
  - a. Items for discussion
    - URC members with applications in this competition
      - UTGs – Drs. Bernat; Huber both on the committee and also have UTG applications in the competition – need to step out after discussion of 4b and 4c.
  - b. URDA applications – only 1 – All URC members will review this application
  - c. UCPG application – no UCPG received in Fall 2018 competition

Drs. Bernat and Huber left the meeting at this point and Dr. Patwardhan arrived at this point.

5. UTG

- a. Eligibility issues with applications – briefing given by Celeste Kidd on the ineligible applications
  - Incomplete application – 1 - no hard copy prior to deadline, ineligible to apply for UTG
  - Current URG awardees – 3 - ineligible to apply
  - Previous UTG awardee did not submit final report – 1 - ineligible to apply for UTG in this year’s competition
  
- b. In this completion, travel reduced to \$1000 for conferences and \$2000 for travel for data collection. Keep the 10% reduction for repeat UTG awardees (restricted to awards in past 3 years) or not take the 10% reduction for each time awarded in this competition due to that reduction.

<b>Motion:</b> URC member made motion to keep travel at \$1000 for conferences and \$2000 for travel for data collection – and NOT to take the 10% reduction. Seconded by another URC member			
Present: 9	For: 9	Against: 0	Abstain: 0

6. UTG discussion items

a. Application handwritten, incomplete CV submitted

Shaw

<b>Motion:</b> URC member made motion to not fund this application, seconded by another URC member			
Present: 9	For: 8	Against: 1	Abstain: 0

b. Investigators travelling to do data collection

- Lin (not clear what data being collected)

<b>Motion:</b> URC member made motion to fund this application at \$1000, and request clarification of what data is being collected and review that answer at next meeting to possibly fund at \$2000. Seconded by another URC member			
Present: 9	For: 9	Against: 0	Abstain: 0

Dr. Tobin left meeting at this point.

- Eversole (IACUC required, which is currently in review)

<b>Motion:</b> URC member made motion to fund this application at \$2000. Seconded by another URC member			
Present: 8	For: 8	Against: 0	Abstain: 0

- Xuesong Wang - needs IRB, requested \$3000, reduced down to maximum of \$2000

<b>Motion:</b> URC member made motion to fund this application at \$2000. Seconded by another URC member			
Present: 8	For: 8	Against: 0	Abstain: 0

c. Fund one trip per investigator

Bernat; Xuesong Wang

d. Investigators actively applying to get external grants for research – name and number of times PI on grant in past 3 years

Bernat (3); Cho (1), Donnell (1), Eversole (2), Kim (1), Lin (8), Luo (1), Park (2), Sanchez (3), Haibo Wang (4); Xuesong Wang (1)

e. Investigators signed up for grant hunting software

Bernat, Kim, Luo, Park, Haibo Wang, Wei

f. *Other applications with issues raised at URC meeting*

- Benigno – quality of conference and quality of description of project

<b>Motion:</b> URC member made motion to not fund this application. Seconded by another URC member
--

Present: 8	For: 8	Against: 0	Abstain: 0
------------	--------	------------	------------

- Sanchez – electronic application incomplete

<b>Motion:</b> URC member made motion to not fund this application. Seconded by another URC member
--

Present: 8	For: 8	Against: 0	Abstain: 0
------------	--------	------------	------------

g. *Remaining applications – Fund at \$1000 each – Bernat, Chen, Cho, Donnell, Kim, Luo, Park, Haibo Wang, Wei, Yin*

<b>Motion:</b> URC member made motion to fund remaining conference travel applications at \$1000 each. Seconded by another URC member
---

Present: 8	For: 8	Against: 0	Abstain: 0
------------	--------	------------	------------

7. Set next meeting date –11/16/2018, starting at 9:15-10:30

## FUTURE BUSINESS

8. Distribution of Research Development Fund Reviews

9. Revisions to internal grant applications

10. Additional items for discussion on internal grant applications

- a. URG/UCPG – require progress report if have extension?
- b. compliance training, keep as is: RCR + IACUC or IRB; or remove RCR requirement if PI has current IRB, IACUC and/or IBC training