



## UNIVERSITY RESEARCH COUNCIL MEETING MINUTES

October 10, 2019

Members (quorum is 8)	Attended		Arrival/Departure Time
Jennifer Coronado (IRB Chair)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
John Dean	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Roberto Heredia (IACUC Chair)	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Yu-Mei Huang	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	left 9:35
Tonya Huber	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Michael Kidd (IBC Chair)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
John Kilburn (URC Chair)	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Runchang Lin	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	arrived late, left 9:35
Lola Norris	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Abhijit Patwardhan	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	arrived late
Miguel Saucedo	<input type="checkbox"/> yes	<input checked="" type="checkbox"/> no	
Kenneth Tobin	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Marivic Torregosa	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	
Rogelio Hinojosa	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no	

Staff and Visitors: Celeste Kidd, Adrian Dominguez

Number Present: 8 Meeting convened at: 9:03 Adjourned at: 9:46

1. Call to order
2. Approve minutes from 11/16/2018 – due to time constraints, this vote was postponed until the 11/14/19 URC meeting. Also time constraints at the 11/14/2019 meeting – minutes were approved via evote after the 11/14/19 meeting.

**Motion:**

Virtually Present:	14	For:	10	Against:	0	Abstain:	4
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**OLD BUSINESS - NONE**

**NEW BUSINESS - NONE**

**COMPLIANCE UPDATES**

3. **IRB** – Jennifer Coronado gave briefing on how the changes in submission process to address changes in human subjects regulations has been working. Overall has been working well, 9 protocols flipped to new regulations, 20 remaining on old regulations, and 15 protocols still remaining to flip.
4. **IACUC** – Roberto Heredia was not present
5. **IBC** – Michael Kidd gave briefing on overall IBC activities at TAMIU. Ruby Ynalvez has approved IBC protocol, Monica Mendez has one in preparation, expected to be submitted in very near future.
6. **EH & S** – Adrian Dominguez, Director of EH&S gave briefing on new regulation 24.01.08, Minors in Labs.

7. **MISCELLANEOUS COMPLIANCE UPDATES (EXPORT CONTROLS, CONFLICT OF INTEREST, RESPONSIBLE CONDUCT OF RESEARCH, AND GENERAL DATA PROTECTION REGULATION)** – John Kilburn gave briefing on overall other compliance activities at TAMIU. New online course export compliance policy coming next year.

**INTERNAL GRANTS**

**8. URDA, URG, UCPG – Applications Fall 2019**

- URDA applications – 5 applications\*
- URG applications – 12 applications
- UCPG applications – 4 applications – review with URGs or separately

Everyone will review a total of 5 applications. Assigned applications and review rubric will be sent individually to each URC member by end of day on 10/11. Research snapshot will be sent by 10/18.

**9. UTG – Items for Discussion**

*a. Eligibility issues with applications*

- Chen - 2018-19 UTG awardee has an approved extension on award, submitted 2019-20 application, ineligible to apply for UTG in this year’s competition
- Investigators not travelling for data collection – reduce to \$1000
  - Nickerson – per guidelines, reduced to \$1000
  - Shine (nothing checked, summary not clear if any data collection)

<b>Motion:</b> Fund Shine at \$1000, provided Shine verifies presenting at conference
Present: 10                      For: 10                      Against: 0                      Abstain: 0

*b. Repeat UTG awardees (restricted to awards in past 3 years) 10% reduction for each time awarded?*

<b>Motion:</b> Reduce all repeat UTG awardees by 10% for each time awarded
Present: 10                      For: 10                      Against: 0                      Abstain: 0

*c. Investigators travelling to do data collection*

- Ahn (IRB required)
- Kim (not clear what data being collected, only requesting \$1000, IRB required?)
- Meert (IRB required, foreign travel)
- Rubel (Budget amounts, AirBNB not possible)

Celeste Kidd to confirm with Dr. Kim if data being collected and verify if IRB required. Dr. Rubel will be informed to check with Laura Medina, about the AirBNB expense he had in his application, as it is very likely not allowable, and he will need to rebudget funds.

*c. Fund one trip per investigator*

- Martinez; Nickerson; Shine

<b>Motion:</b> Fund one trip per investigator, fund the least expensive trip
Present: 8                      For: 8                      Against: 0                      Abstain: 0

*d. Foreign travel*

- Dmello; Meert; Shine (1 trip domestic, 1 foreign)

*e. Investigators actively applying to get external grants for research – name and number of times PI on grant in past 3 years*

- Kim (1); Nickerson (7); Park (1 – PI; 4 – Co-PI); Wang (1)

*f. Investigators signed up for grant hunting software*

- Kim, Park, Vergaray, Wang, Wei

**10.** Set next meeting date – November

**FUTURE BUSINESS**

**11.** Review of URDA, URG and UCPG applications

**12.** Revisions to internal grant applications

- a. Fund one trip
- b. Cap applications at 3 in 5 years for UTGs
- c. Raise UCPG up to \$10,000

**13.** Keep compliance training as is: RCR + IACUC or IRB; or remove RCR requirement if PI has current IRB, IACUC and/or IBC training