

*Graduate Council
Meeting Minutes*

March 2, 2012

I. Call to Order

Dr. Jeff Brown called to order the meeting of the Graduate Council at 9:16 a.m. on March 2, 2012 WHTC 224.

Roll Call

The following persons were present: Whitney Bischoff, Ken Tobin, Randel Brown, Neal McReynolds, Louise Autio, John Dean, Roberto Heredia, and Rogelio Hinojosa.

In *absentia* were Claudia San Miguel, William C. Gruben, Brendan Townsend, Andrea Beattie, Patricia Uribe, Abhijit Patwardhan, and Oscar Reyna.

Approval of minutes from last meeting

Motion: Randel Brown moved to approve the meeting minutes from January 27, 2012 and John Dean seconded the motion. The motion was passed unanimously.

II. New Business

A. *Graduate Faculty Applications*

a. Full

i. **Jeff Brown (COAS/OGSR)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

ii. **Firooz Khosraviyani (COAS)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

iii. **Peter Haruna (COAS)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed unanimously.

iv. **Bonnie Rudolph (COAS)**

Motion: It was moved and seconded to approve her at the Full level. This motion was passed unanimously.

v. **Juan Hinojosa (COAS)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed.

vi. **Marivac Torregosa (SON)**

Motion: It was moved and seconded to approve her at the Full level.
This motion was passed unanimously.

vii. **Qingwen Ni (COAS)**

Motion: It was moved and seconded to approve him at the Full level.
This motion was passed unanimously.

viii. **Mehnaaz Momen (COAS)**

Motion: It was moved and seconded to approve her at the Full level.
This motion was passed unanimously.

B. Program review

a. Mathematics

Motion: Dr. Randel Brown moved to approve all of the potential program reviewers reviewed for Mathematics and Dr. Ken Tobin seconded. This motion was passed unanimously.

b. Curriculum and Instruction

Motion: Dr. Roberto Heredia moved to approve all of the potential program reviewers reviewed for Curriculum & Instruction and Dr. Randel Brown seconded. This motion was passed unanimously.

C. Size & Membership of Graduate Advisory Committees (San Miguel)

Dr. San Miguel was in absentia so the item was tabled to next meeting.

D. Thesis/Dissertation

Dr. Jeff Brown addressed the need for a vote on the idea of moving to electronic thesis. He also went over the new template and other items such as revision of handouts in the process. He will be sending out the manual with updates to Graduate Council members for review.

E. Faculty Senate: Re-approval of Graduate Faculty Guidelines

The item was tabled to next meeting.

F. Re-balancing terms of appointment for Graduate Council representatives

The item was tabled to next meeting.

G. Graduate Faculty status for fixed-term appointments

The item was tabled to next meeting.

H. TOEFL Exemption based on GRE Scores

The item was tabled to next meeting.

Adjournment

Dr. John Dean moved to adjourn the meeting at 10:40 a.m.

Minutes submitted by: Suzanne Alford and Jeff Brown.

Minutes are pending approval by Graduate Council.