

*Graduate Council
Meeting Minutes*

October 23, 2009

I. **Call to Order**

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at 11:15 on October 23, 2009 in WHTC 224.

Roll Call

Dr. Jeff Brown conducted a roll call. The following persons were present: Louise Autio, Alfredo Ramirez, Jr., Randel Brown, William Gruben, Tagi Sagafi-nejad, Mehnaaz Momen, Whitney Bischoff and Rogelio Hinojosa.

In *absentia* were Robert Haynes, Haibo Wang, Neal McReynolds, Faridoun Farrokh, J.H. Hinojosa and Oscar Reyna.

Approval of minutes from last meeting

Motion: Dr. Randel Brown moved to approve the meeting minutes from September 18 and Dr. Autio seconded the motion. The motion was passed .

II. **Old Business**

A. *University-wide Thesis Manual-Addition of Dissertation*

Dr. Jeff Brown asked the Graduate Council members to go back to college constituents and verify Dissertation addition.

B. *University-wide Graduate Handbook (Handout)*

Dr. J Brown handed out draft of Student Advisory Committee for council to review. Will add the verbiage suggested to second line, first paragraph in the document.

C. *New Scholastic Deficiency Policy (Handouts)*

Dr. Jeff Brown handed out sheet and explained it to council members and asked council members for feedback on whether the Dean or Graduate Council should make final decision of student grades.

Motion: Dr. Randel Brown moved to approve the document with corrections. Dr. W Bischoff seconds the motion. Motion is passed.

III. New Business

A. Graduate Faculty Applications

i. *Full*

- **Dr. Christopher Ferguson and Dr. Claudia San Miguel (COAS)**

Motion: It was moved to approve Dr. Ferguson and Dr. San Miguel together as re-applicants.

Motion: It was moved and seconded to approve both Dr. Ferguson and Dr. San Miguel. This motion was passed.

- **Michael Kidd (COAS)**

Motion: It was moved and seconded to approve him at the Full level. This motion was passed.

- **Anna Crislicka (COAS)**

Motion: It was moved and seconded to approve her at the Full level. This motion was passed.

- **Brittan Wilson (COAS)**

Motion: It was moved and seconded to approve her at the Full level. This motion was passed.

ii. *External*

- **Michael Harrington (COAS)**

Motion: It was moved and seconded to approve him at the External level. This motion was passed.

- **Thelma Solis (COED)**

Motion: It was moved and seconded to approve her at the External level. This motion was passed.

B. Announcements

- i. Dr. Jeff Brown made an announcement for Pathways event and the need for volunteers as judges.

- C. Dr. Jeff Brown passed out handout and discussed it with the request for suggestions or alternatives. This issue was brought forth at Graduate Dean's meeting. TAMIU may deal with it in the future.

- D. Dr. Jeff Brown asked the Graduate Council members wants to place a limit on the number of hrs that Graduate Assistant's are allowed to work in summer. Sanchez

School of Business had students at 100% FTE. Most institutions do not have formal policy.

- E. New Dissertation format (Bill Gruben)
Item was tabled due to lack of time.*
- F. GMAT Formula (Proposal needed from SSB)
Item was tabled due to lack of time.*
- G. Plagiarism on Thesis and Dissertations
Item was tabled due to lack of time.*
- H. Admissions and drop-outs
Item was tabled due to lack of time.*
- I. Program Review Schedule
Item was tabled due to lack of time.*

IV. **Adjournment**

Dr. Momen moves to adjourn the meeting at 1:03.

Minutes submitted by: Dr. Jeff Brown and Suzanne Alford.

Minutes are pending approval by Graduate Council.