

Graduate Council Meeting Minutes

April 16, 2009

I. Call to order

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at **9:16** on **April 16, 2009** in KL 420.

Roll call

Dr. Jeff Brown conducted a roll call. The following persons were present: Haibo Wang, Louise Autio, Neal McReynolds, Rogelio Hinojosa, Momen, Mehnaaz, Trace Pirtle, Whitney Bischoff, Tagi Sagafi-nejad, John Kilburn, Randel Brown.

In *absentia* were Robert W. Haynes, Kevin Lindberg, Prasad Vemala, Faridoun Farrokh, Bill Gruben and Oscar Reyna.

II. Approval of minutes from last meeting

MOTION: Dr. Louise Autio moved to approve the meeting minutes from February 20 and the motion was seconded by Dr. Trace Pirtle & passed unanimously.

III. Old Business

A. Graduate Program Review

Dr. Jeff Brown passed it out for review & asked committee members to provide feedback.

B. University-Wide Thesis Manual – Formal Adoption

Mr. Hinojosa mentioned a website available for citations.

MOTION: It was moved and seconded to approve the Thesis manual as only Thesis and wait to allow Ph.D. Sanchez School of Business committee to review dissertation portion of manual. The motion was passed unanimously

C. University-Wide Graduate Handbook

- i. Graduate Advisory Committees—Graduate Council's Role
This issue was tabled for next meeting.

IV. New Business

A. Graduate Faculty Applications

- a. Full*
- b. External*

No new graduate applications have been received at this point in time.

B. Council of Graduate Schools membership & publications

Dr. Jeff Brown passed around some literature from the Council of Graduate Schools for the council members to review.

C. New Dissertation Format (Bill Gruben)

Dr. Bill Gruben was in absentia, therefore, the topic was tabled until next meeting.

D. Update on Open House – April 9

Dr. Jeff Brown discussed the survey results & outcome from the Graduate Studies Open House on April 9th.

E. Undergraduate courses for Graduate Credit (Robert Haynes)

Dr. Jeff Brown decided to table this issue until Dr. Haynes is present at the meeting. He was in absentia.

F. Redefinition of full-time status for ABD PhD students (Tagi)

This item was tabled until the following meeting.

G. GMAT Formula [need a proposal]

Dr. Jeffrey Brown expressed his thought that this formula should come from the School of Business as they require the exam. This item was tabled until the following meeting.

H. Plagiarism on Thesis and Dissertations

Dr. Jeff Brown discussed the current TAMUK situation. There was discussion to possible amend the manual to include electronic submissions at Turnitin.com.

Adjournment

Dr. John Kilburn moved to adjourn the meeting at 10:20.
Minutes submitted by: Dr. Jeff Brown & Suzanne Alford
Minutes are pending approval by Graduate Council.