

Graduate Council Meeting Minutes

February 20, 2009

I. Call to order

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at **12:10** on **February 20, 2009** in **WHTC 224**.

Roll call

Dr. Jeff Brown conducted a roll call. The following persons were present: Louise Autio, Neal McReynolds, Rogelio Hinojosa, Faridoun Farrokh, Trace Pirtle, Dean Champion, Whitney Bischoff, John Kilburn, Randel Brown.

In *absentia* were Robert W. Haynes, Kevin Lindberg, Tagi Sagafi-nejad, Haibo Wang, Prasad Vemala, and Oscar Reyna.

II. Approval of minutes from last meeting

MOTION: Dr. Randel Brown moved to approve the meeting minutes from November 14 and the motion was seconded by Dr. Faridoun Farrokh & passed unanimously.

III. Old Business

A. Revisions of Graduate Faculty Process & Designations

Dr. Jeff Brown went over the results from the previous meeting.

B. Graduate Council Representation on University Scholarship Committee

Dr. Brown asked for any volunteers & Dr. Kilburn volunteered to hold this seat.

C. Graduate Program Review

Dr. Jeff Brown explained the review process and mentioned that Mr. Warren Graffeo will be revising this.

D. University-Wide Thesis Manual

Dr. Brown explained that Mr. Graffeo reviewed the manual & made minor corrections.

MOTION: It was moved and seconded to approve the proposal as written & required. The motion was passed unanimously.

It was discussed by the council members that the Thesis proposal should be required before the Thesis course.

MOTION: It was moved and seconded to leave the issue open to the advisory thesis committee. The motion was passed unanimously.

E. University-Wide Graduate Handbook

i. Graduate Advisory Committees—Graduate Council's Role

Dr. Jeffrey Brown explained to the council members that Mr. Warren Graffeo will be reviewing the handbook.

IV. New Business

A. *Graduate Faculty Applications*

a. *Full*

• **Siddarth Shankar (SSB)**

MOTION: It was moved and seconded to approve him at the Full level. The motion was passed.

• **William Gruben (SSB)**

MOTION: It was moved and seconded to approve him at the Full level. The motion was passed unanimously.

b. *External*

• **Oscar Cisneros (SSB)**

MOTION: It was moved and seconded to approve him at the External level. The motion was passed.

B. *New LBV items for conference*

Dr. Brown passed around the LBV padfolios & pin drives for the council members to view.

C. *Update on Open House*

Dr. Brown discussed the Graduate Studies Open House held on February 19th & the good turnout. Also mentioned the upcoming university-wide Open House scheduled for April.

D. *Undergraduate courses for Graduate Credit (Robert Haynes)*

Dr. Brown decided to table this issue until Dr. Haynes is present at the meeting. He was in absentia.

E. *Redefinition of full-time status for ABD PhD students (Tagi)*

Dr. Brown decided to table this issue until Dr. Sagafi is present at the meeting. He was in absentia.

F. *GMAT Formula [need a proposal]*

Dr. Jeffrey Brown expressed his thought that this formula should come from the School of Business as they require the exam.

Adjournment

Dr. Randel Brown moved to adjourn the meeting at 1:00.

Minutes submitted by: Dr. Jeff Brown & Suzanne Alford

Minutes are pending approval by Graduate Council.