Request for Scholarship Account Setup in BANNER

Complete and submit this form <u>only </u>if:

Please check one:

☐ **This is a new scholarship account.**

☐ **This is a change to an existing scholarship account.**

Scholarship Information	
Scholarship Name	
Name of awarding Department or Committee	
Contact Person for this Scholarship	
Contact Phone Number	
Contact Email	
FAMIS Account #	
Criteria – check all that apply	
Semester or year for first award?	
For what type of student is this scholarship?	☐Undergraduate ☐ Graduate ☐ Doctoral
What is the enrollment required per semester?	☐Full-time ☐ Half-time ☐ Any enrollment
Is this scholarship need based?	☐Yes ☐ No
Does it require a FAFSA application?	☐Yes ☐ No
Does it require a TASFA application?	☐Yes ☐ No
Does it require a MTW application?	☐Yes ☐ No
Does it require meeting the SAP Policy for FA?	☐Yes ☐ No
Does it require a Thank You Letter?	☐Yes ☐ No
Maximum Award Value:	$
Select Funding Source for scholarship:	☐Federal ☐State ☐Institutional ☐External
Fund Code	
BANNER A/R Detail Code – *Comptroller's Office*	
BANNER Fund Code – *Financial Aid Office*	

Please submit this form via email to scholarships@tamiu.edu.